



Facility

Name: *University High School/GRADS CCC* License Number: *33197*
 Address: *25 Martin, Roswell, NM 88203*
 Phone: *5756272750* Fax: E-mail:

License Information

Type: *2 Star + Child Care Center* Status: *Licensed* Issue Date: *04/02/2018* Expiration Date: *04/01/2019*

Capacity

Over Age 2: *17* Under Age 2: *15* Night Care: *0* Playground: *32*
 Square Footage: *1120*

Census

Over 2: *6* Under 2: *6a*

Classrooms

Number of Classrooms: *2*

Days and Hours of Operation

Monday <i>8:00 AM - 3:30 PM</i>	Tuesday <i>8:00 AM - 3:30 PM</i>	Wednesday <i>8:00 AM - 3:30 PM</i>	Thursday <i>8:00 AM - 3:30 PM</i>	Friday <i>8:00 AM - 3:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *08/23/2018* Time In: *9:10 AM* Time Out: *9:25 AM* Purpose: *Other*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Not Inspected</i>

Administrative Requirements (continued)

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

Administrative Requirements

8.16.2.22 A Administrative Records *Not Inspected*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Not Inspected*

8.16.2.22 C Policy and Procedures *Not Inspected*

8.16.2.22 D Family Handbook *Not Inspected*

8.16.2.22 E Children's Records *Not Inspected*

8.16.2.22 F Personnel Records *Not Inspected*

8.16.2.22 G Personnel Handbook *Not Inspected*

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements **Non-compliance**

The child(ren) in the Preschool class room(s) was/were left unattended when two unapproved caregivers were left alone with the children. Both unapproved caregivers are substitutes for the school district that have not received a background clearance according to NMAC 8.8.3. The incident occurred on 8/22/18, and the center was cited under 8.16.2.21 A for allowing the substitutes to work at the center with out a background clearance. .

Corrective Action Plan

Requirements for supervision of children whether inside or outside the facility will be reviewed with staff.

Regulation: 8.16.2.23.A.9.

Date to be Completed: 09/22/2018

8.16.2.23 B Staff Qualifications and Training *Not Inspected*

8.16.2.23 C Staff/Child Ratios and Group Sizes *Not Inspected*

Services & Care of Children

8.16.2.24 A Guidance *Not Inspected*

8.16.2.24 B Naps or Rest Period *Not Inspected*

8.16.2.24 C Additional Requirements for Infants and Toddlers *Not Inspected*

8.16.2.24 D Diapering and Toileting *Not Inspected*

8.16.2.24 E Additional Requirements for Children with Special Needs *Not Inspected*

8.16.2.24 F Additional Requirements for Night Care *Not Inspected*

8.16.2.24 G Physical Environment *Not Inspected*

Services & Care of Children (*continued*)

8.16.2.24 H Social-Emotional Responsive Environment	<i>Not Inspected</i>
8.16.2.24 I Equipment and Program	<i>Not Inspected</i>
8.16.2.24 J Outdoor Play Areas	<i>Not Inspected</i>
8.16.2.24 K Swimming, Wadding and Water	<i>Not Inspected</i>
8.16.2.24 L Field Trips	<i>Not Inspected</i>

Food Service

8.16.2.25 B Meals and Snacks	<i>Not Inspected</i>
8.16.2.25 C Menus	<i>Not Inspected</i>
8.16.2.25 D Kitchens	<i>Not Inspected</i>
8.16.2.25 E Meal Times	<i>Not Inspected</i>

Health & Safety Requirements

8.16.2.26 A Hygiene	<i>Not Inspected</i>
8.16.2.26 B First Aid Requirements	<i>Not Inspected</i>
8.16.2.26 C Medication	<i>Not Inspected</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>Not Inspected</i>
8.16.2.28 A-H Transportation Requirements for Centers	<i>Not Inspected</i>

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	<i>Not Inspected</i>
8.16.2.29 B Pest Control	<i>Not Inspected</i>
8.16.2.29 C Mechanical Systems	<i>Not Inspected</i>
8.16.2.29 D Water and Waste	<i>Not Inspected</i>
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	<i>Not Inspected</i>
8.16.2.29 F Exits and Windows	<i>Not Inspected</i>
8.16.2.29 G Toilet and Bathing Facilities	<i>Not Inspected</i>
8.16.2.29 H Safety Compliance	<i>Not Inspected</i>
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	<i>Not Inspected</i>
8.16.2.29 J Pets	<i>Not Inspected</i>

Additional Comments

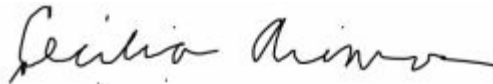
None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Nicholas Conde*



Facility Representative: *Cecilia Arenias*